

Data Manager, Early Access

Inceptua is a global pharmaceutical services company with market-leading capabilities across multiple business areas. We have over 25 years of experience serving life science companies of various sizes and global operations with offices across Europe, North America, and Asia.

We provide clinical trial supply, services and logistics, including comparator sourcing of medicines, packaging, labelling, storage, and distribution services. And we offer strategic advice, design, facilitation, and implementation of global early access programs, and distributes unlicensed and other medicines worldwide.

Our success is based on the motivation, dedication and performance of our people. We strive to go the extra mile and achieve excellence in all our services.

We are hiring for the position of **Data Manager, Early Access** to be based in **UK, Windsor** for an immediate start. You will report to the Senior Vice-President, Early Access and be responsible partnering with Inceptua's clients and internal stakeholders to provide practical support and full implementation of real-world data collection projects within the early access / named patient / compassionate use setting.

Responsibilities include, but are not limited to:

- Serve as the main point of contact for Inceptua Early Access clients with respect to real-world data
- Lead the scoping and delivery of real-world data projects
- Actively participate in proposal development and project kick-off meetings to guide and define data collection strategies
- Provide oversight of all data management activities including project design, set-up and implementation
- Develop core project documents for data management including DMP, DVP, CRF completion guidelines, and other documentation as needed
- Work closely with Inceptua's Technical Operations team to design Inceptua's data collection solutions for individual client requirements
- Lead the design and validation of the CRF specifications and edit checks for the electronic data capture system for each project
- Create/test the study database according to client specifications
- Partner with EDC vendor/s to ensure data projects are built on time, while accurately reflecting the clients requirements
- Monitor and review all data submitted via Inceptua's IMAP portal, and EDCs, in support of real-world data projects
- Accountable for real time data management and overall quality and completeness of data
- Data review, identification of data issues and query generation
- Undertake data cleansing and descriptive data analysis, at a frequency agreed with the client



- Provide expert insight into how to drive forward Inceptua's real-world data offering for its pharma and biotech clients

Your profile:

- Bachelor's or Master's degree, along with or an equivalent related experience in a comparable data management and/or research field
- Knowledge of clinical data management and proven track record in Biotech / Pharma / CRO industry
- Comprehensive proficiency with EDC platforms for clinical data collection
- Thorough understanding of data management processes and standards, including day-to-day administrative processes
- Knowledge of best practices in the development and/or maintenance of SOPs and WI relating to data collection and management
- High level of proficiency in the analysis and processing of clinical study data
- You are experienced in working with international organizations and multi-cultural work environments.
- You are a proactive team player with excellent communication skills.

This position is full-time. Our company is home to employees from various backgrounds that speak a range of languages.

If you have a forward-thinking attitude and are ready to go the extra mile with us, we look forward to receiving your application.

Please send your application, including a cover letter, to

recruitment@inceptua.com (Attachments must be in PDF format)