

## Accountant

*We are a pharmaceutical company, and the next generation partner to pharma, biotech, and healthcare. We bring medicines to patients through clinical trial services, early access programs and commercialization of products. We recognize that investing in talented people creates value for our customers, our employees, our suppliers and the communities in which we live and work. Our success is based on the motivation, dedication and performance of our people. We strive to go the extra mile and achieve excellence in all our services.*

We are hiring for the position of **Accountant (m/f/d) (ger.: Konzernbuchhalter)** to be based in our offices in **Berlin**, for immediate start.

You will be supporting delivering statutory accounts and group consolidation, timely delivery of books and records, lead group and statutory audits as well as providing accounting support to Finance team members. You will be reporting the Director of Accounting and Tax.

### Responsibilities include, but are not limited to:

- Management of external financial audits
- Perform every-day accounting tasks (book incoming and outgoing invoices, reconcile payments and banks, etc...)
- Participate in monthly and yearly closure
- Prepare monthly/quarterly VAT and CIT declarations
- Prepare and maintain monthly inventory reconciliations
- Keep, maintain and develop finance and tax compliance archive
- Ensure that internal procedures and processes are followed
- Provide data for management accounting

### Your profile:

- You have degree in Finance/Accounting
- You are a qualified accountant with at least 5 years relevant accounting experience. Ideally you previously worked in a global corporation
- You have participated, prepared and executed consolidation entries and reports
- You have experience in working with audit firms
- You are business fluent in English, and the knowledge of German would be of advantage
- Experience with MS Dynamics 365 or any ERP would be of advantage but is not a must



This position is full-time. Our company is home to employees from various backgrounds that speak a range of languages. If you have a forward-thinking attitude and are ready to go the extra mile with us, we look forward to receiving your application.

Please send your application in English, including a covering letter, to [recruitment@inceptua.com](mailto:recruitment@inceptua.com)

Attachments must be in PDF format.